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OFF BEAT HOLIDAY CLUB

Non-profit organization registration number 010-474NPO

**Annual General Meeting
2024-2025**

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Non-profit organization registration
number 010-474NPO

P O Box 183
PERSEQUOR PARK
0020

29 July 2025

NOTICE OF MEETING

Notice is hereby given that the Annual General Meeting for members of the Club will be held VIRTUALLY at 11:30 on Friday, 29 August 2025.

Please note that Item 7 of the Agenda consists of the Club's intention to amend the whole of para 10 (Membership) of the Constitution.

The complete amendments to para 10 are hereby attached to this Notice.

The Club is gaining in popularity, and the affordable accommodation is attracting many new people to consider joining the Club.

The reason for the amendments as submitted herein, is to provide more clarity pertaining to which persons are eligible to join the Club and who is excluded.

The effect of this amendment is to ensure that only bona fide members, contributing to the membership of the Club, shall enjoy the benefits and privileges of affordable holidays for their families.

AGENDA

1. OPENING
2. CONSTITUTION OF MEETING
 - 2.1 Present
 - 2.2 Apologies
3. Minutes of the previous Annual General Meeting held on 6 September 2024
 - 3.1 Matters arising therefrom
4. Receipt of the following Reports:
 - 4.1 Chairman's Report
 - 4.2 Report by the Audit / Risk Committee

5. Receipt and adoption of the Financial Statement for the financial year ended 31 March 2025
- 6.1 Appointment of Audit/Risk Committee
- 6.2 Appointment of auditors for the Club
- 6.3 Approval of the remuneration of the auditors for the current year
- 6.4 Approval of the remuneration of Committee Members
- 6.5 Approval of increase of allowances
- 6.6 Approval of increase of membership fees
7. Approval of amendments to Constitution
8. General

By order of the Committee.



CHIEF EXECUTIVE OFFICER
G PILLAY

Maj.Gen (rtd)

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MINUTES OF AN ANNUAL GENERAL MEETING HELD ON FRIDAY, 6 SEPTEMBER 2024 AT 12:00 VIA ZOOM WEBINAR

1. OPENING:

The Chairperson, Gen Pillay, welcomed all present to the meeting. He extended a special word of welcome to the Off Beat members who are joining the meeting via Zoom.

Gen Pillay reported that during the course of the year we lost our previous Chairperson, Gen Colin Steyn, who succumbed to heart failure. In terms of the Constitution, as CEO he was automatically appointed as acting-Chairperson until such time that a suitable Chairperson is elected.

At the Committee meeting prior to this AGM, he was appointed as Chairperson until such time that the Committee is ready to appoint a new Chairperson.

2. CONSTITUTION OF THE MEETING:

A quorum is present, and the Chairperson declares the meeting properly constituted.

2.1 Present:

Committee members in person and Club members attending on Zoom.

2.2 Apologies:

General Mashigo indicated that he would be late because of traffic.

3. APPROVAL OF THE MINUTES OF PREVIOUS ANNUAL GENERAL MEETING HELD ON 1 SEPTEMBER 2023:

The minutes of the previous Annual General Meeting are tabled. The minutes are motioned for approval by Gen Hankins and seconded by Adv Bouwer.

4. RECEIPT OF THE FOLLOWING REPORTS:

4.1 Report by Chairperson:

The Chairman's report, which was distributed previously with the AGM documents, was taken as read. The Chairperson thanked the Committee members for their loyalty and assistance throughout the year. He also thanked the staff members and auditors for their hard work throughout the year. The Chairperson's Report is unanimously accepted.

4.2 Report by Audit/Risk Committee:

The Audit/Risk Committee's Report, which was distributed previously with the AGM documents, was taken as read. The Audit/Risk Committee report is unanimously accepted.

Gen Mashigo joined the meeting.

5. RECEIPT AND ADOPTION OF THE ANNUAL FINANCIAL STATEMENT:

The auditor, Mr Luan Pretorius, discussed the Annual Financial Statements and highlighted a few points. The Financials have also been discussed at the Committee meeting and were recommended for approval by the Audit/Risk Committee. There were no comments or queries, and the Annual Financial Statement for the 2023/2024 financial year was unanimously approved.

Gen Meyer asked if the incorporation of Port Edward will be included in the next financial year's statements.

Gen Pillay explained that with the taking over of Port Edward Holiday Resort, it is now an equity which will be included in the financial statements for the next financial year. Port Edward Holiday Resort will now resort under Off Beat Holiday Club.

6.1 APPOINTMENT OF COMMITTEE MEMBERS:

The secretary reported that nominations for the following members were received:

Lt.Gen TA Mashigo
Maj.Gen G Pillay
Maj.Gen SJ Hankins
Brig BH Matloko
Adv D Boucher
Brig JS Smit

With there being no other nominations or objections, the current Committee Members were re-appointed, and Brig JS Smit appointed as Committee Member of the Club for the next 5 years.

6.2 APPOINTMENT OF AUDIT/RISK COMMITTEE:

The Audit/Risk Committee currently consists of the following members:

Adv D Boucher (Chairman)
Gen SJ Hankins
Brig BH Matloko

All the members made themselves available for re-appointment. The CEO stated that Gen Hankins was nominated to serve on the Executive Committee and therefore proposed that newly elected Brig Smit be appointed on the Audit/Risk Committee. The proposal was unanimously accepted.

Therefore, it was approved that the Audit/Risk Committee will now consist of:

Adv D Boucher (Chairman)
Brig BH Matloko
Brig JS Smit

6.3 APPOINTMENT OF AUDITORS FOR THE CLUB:

The re-appointment of Gregory, Butt & Wium for the next financial year was discussed. The CEO proposed that they be re-appointed as auditors for the Club. The proposal was unanimously approved.

6.4 APPROVAL OF THE REMUNERATION OF THE AUDITORS FOR THE CURRENT YEAR:

The CEO reported that a quotation was received from Gregory, Butt & Wium for R66 700.00 which indicates a 6 % increase from last year.

As this amount is reasonable and acceptable, the CEO recommended approval of the quotation. The quotation was unanimously approved.

Mr Cronje suggested that different quotations for auditors' fees should be obtained in future, just to make sure that the fees are still in line. The secretary will make sure that this is done in future.

6.5 APPROVAL OF THE REMUNERATION OF COMMITTEE MEMBERS:

The CEO recommends a 7 % increase in the remuneration of the Committee members, as it is within the budgeted amount, and it is the same increment that the staff members received in April 2024.

The 7 % increase is unanimously approved.

6.6 APPROVAL OF INCREASE OF ALLOWANCES:

In accordance with the remuneration of the Committee Members, a 7 % increase is proposed for allowances eg the daily allowance, cellphone allowance, etc.

It is unanimously approved that all allowances be increased by 7 % with immediate effect.

7. GENERAL:

The Chairperson opened the floor to members for questions and comments:

Gen Meyer congratulated Gen Pillay on his appointment as Chairperson and wished to compliment him on the management of Off Beat Holiday Club with this great report.

Gen Pillay thanked Gen Meyer for his kind words.

Brig Reggie Marimuthu congratulated Gen Pillay on his appointment as Chairperson. To the other Committee Members - well done on your contribution to this Excellent Club. To Estelle - well done, you are a true asset to the Club. Interacting with Estelle is always a pleasure.

Gen Pillay thanked Brig Marimuthu for his kind gesture and his good wishes will be conveyed to Estelle and her team.

On behalf of all serving and retired members, Gen Meyer conveyed a word of thanks to the management of Off Beat Holiday Club for taking over Port Edward Holiday Resort. We all know it was not going well there, and the Resort has had a fantastic turnaround. He also conveyed a special word of appreciation that the Resort could remain in the Police family.

He also stated that at the last AGM of Port Edward it was approved that all Off Beat Holiday Club members receive a 20 % discount when booking at the Resort, and that he believes that the upgrading of the resort will go from strength to strength. He also conveyed a special word of appreciation to First Group for the management of the Resort.

Gen Pillay thanked him for his kind words and for reminding him of the discount offered to Off Beat Holiday Club members. We cannot allow the resort to continue decaying; therefore, we have started upgrading. 40 % of the resort is being rented out as permanent rentals and the other remaining 60 % is let out to holiday makers. The 1-bedroom, 2-bedroom and 3-bedroom units will all be upgraded to the same standard as Sun City Vacation Club. This will hopefully be achieved in the next few years.

8. CONCLUSION:

The Chairman voiced his appreciation to every member of the Board for the excellent way in which they manage the Club. Thank you to the staff members of the Club, Estelle and her reservation staff and members attending via ZOOM.

He reminded the members of the Off Beat Plus programme that will be starting soon and encouraged all members to take advantage of this opportunity.

He also thanked Tammy Endrës from First Group for hosting the webinar and Rassie Erasmus from Contron for his technical support.

The meeting adjourned at 13:00 with gratitude to the Chairman.

Read and confirmed this _____ day of _____ 20 ____

CHAIRPERSON: G PILLAY

SECRETARY: K SWART

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CHAIRMAN'S REPORT

1. INTRODUCTION:

It is my pleasure to report on the activities of the Club during the financial year which ended on 31 March 2025.

The holding of virtual Annual General Meetings results in a saving of thousands of rands in expenses. These savings are then gainfully used to purchase additional timeshare stock for the benefit of our members. Your indulgence in attending this virtual meeting is therefore appreciated.

2. ANNUAL FINANCIAL STATEMENTS:

I am pleased to report that our Auditors have again given us a favourable report. Our total assets, which comprise mostly of Timeshare Stock, property and other investments are valued at R223 million. The operating profit in the current year amounts to R14 million.

Members will have access to the Annual Financial Statements at the Annual General Meeting and on the Club's website.

All members are encouraged to continually update their contact details, particularly their email addresses and cell phone numbers, so that the Club may regularly communicate with you, especially for special offers and discounted holidays.

3. VALUATION OF STOCK:

During the year, our Auditors did a complete evaluation of our stock in terms of market value, and as of 31 March 2025, the value of our inventories amounts to R199 719 825.00. The Club owns stock (weeks) in almost 100 resorts nationally and we are constantly on the lookout to increase our portfolio at the popular resorts.

4. HOLIDAY BOOKINGS:

Although the levies payable by our members are the best in comparison to all other Holiday Clubs, we still come across instances whereby some members find it unaffordable to go on holiday.

On our advice, many of our members (who do not have school going children) are now booking their holidays during the off season and they benefit from the reduced levies.

I wish to again remind members that the bookings open 53 weeks in advance, and we adopt a "First Come, First Serve" policy, irrespective of rank or status. The previous booking period of 1 September and 1 December will no longer be applicable. Members are encouraged to plan their holidays timeously and to take advantage of the opportunity to book a most affordable holiday for their family.

I also want to use this opportunity to report on the progress being made at Port Edward Holiday Resort, which has now been taken over by Off Beat Holiday Club and is being managed by First Group.

As promised, we have commenced with the upgrading of the units. In the first batch of 21 units in Phase 1, we completely stripped all the roofs, barge boards and fascia boards and replaced them with new roofs and boards. We also stripped 21 Patios and 16 carports and replaced them with new roof sheeting. With a new brightly coloured paint, the resort is now boasting a spanking new look that is even going to be admired by ships, far out at sea.

Phase 2 entails the upgrading of the interior of the units, and this includes a new kitchen, new floors, new tiles and additional bathroom and a whole new set of furniture. I am pleased to report that we will soon commence with this upgrade, and we will see the results in a few months' time. As we are upgrading the Resort in sections, this will not affect your bookings and the quality of the vacation you desire.

5. OFF BEAT PLUS:

Our new Rewards Programme, Off Beat Plus, has taken off on a very positive note. The product was officially launched at the end of January 2025 and within the first 3 months, a total of 4366 members have signed up to join Off Beat Plus. An impressive 48 % of the members have signed up online on the Club's website.

At an additional R99-00 per month and with all the benefits and perks that come with, Off Beat Plus is certainly making an impact in the Leisure Industry.

I implore all members to take advantage of the additional perks that are going to greatly benefit the whole family.

6. MANAGEMENT OF THE CLUB AND STAFF COMPLEMENT:

During the accounting period, the following members served on the Committee of the Club:

G Pillay (Chairperson & CEO)

TA Mashigo

SJ Hankins

BH Matloko

D Bouwer

JS Smit

The administration of the office is managed by a small team of dedicated staff which includes the CEO's Personal Assistant and Administration Officer (Karen Swart), the Financial Officer (Annatjie Engelbrecht), the Receptionist and Administration Clerk (Charity Ledwaba) and the Maintenance Officer (Alfred Mazibuko). Our external auditors are Gregory, Butt & Wium.


The Reservation office is outsourced to First Group, and I want to take this opportunity to express my appreciation to Estelle and her team for always ensuring that members' holiday requests are given the necessary attention.

I would also like to take this opportunity to express my gratitude and appreciation for the support and dedication which I have received from my fellow Committee members and the staff of the Club. It was certainly a tough year for everyone in the Holiday industry, but with your commitment to the Club, we continue to keep our heads above water.

7. **CONCLUSION:**

My best wishes accompany every member of our Club, and I assure you that the Club will continue to render the excellent service to our members as in the past. May you and your family have a long association with your Club.

Signed at **Pretoria** on this **28th** day of **July 2025**.



CHAIRPERSON
G PILLAY

Amendments to the Constitution of Off Beat Holiday Club:

Para 10. Membership

- 10.1 The following categories of individuals qualify for membership subject to the approval by the Board:
- 10.1.1 **Serving members of the Service, including civilian personnel on the SAPS payroll.** SAPS members who are bona fide contributing members of Off Beat Holiday Club at the time of their retirement are eligible to retain their Club membership after leaving the SAPS. Club members who cancel their membership prior to retirement are not eligible to rejoin the Club, after retirement.
- 10.1.2 **Existing members of the Club who retired on superannuation, severance package, early retirement or medical board** and who wish to continue their membership. A continuation fee equal to the prevailing monthly membership fee at the time shall be charged for each year lapsed between the date of retirement from the SAPS and the date of application for continuation of the membership.
- 10.1.3 **Members of the Club who resigned from the Service due to financial benefits,** immediately prior to retirement age, provided that the date of resignation does not exceed more than 90 days before the date that the member would have ordinarily retired from the Service.
- 10.1.4 **A widow/widower, being the legally married spouse of a deceased Club member,** provided that the said spouse submits an application as a Continuation Member, and provides documentary proof of the marriage, such as a Marriage Certificate. A continuation fee equal to the prevailing monthly membership fee at the time shall be charged for each year lapsed between the date that the Club member passed away and the date of application by the spouse for the continuation of the membership. This proviso is exclusively for the benefit of the spouse of a deceased Club member. Therefore, if the said spouse re-marries, he/she will no longer qualify for the benefits of a Continuation Member.
- 10.1.5 **Employees of the Club whose membership cannot be processed in terms of 10.1.1 to 10.1.4 above.** This proviso also includes other employees whose sole duties relate to the provision of administration and/or reservation support to Club members. These members shall complete the prescribed Application Form and shall pay their membership fees annually in advance on/or before the 1st day of April, in cash or by EFT into the Club's bank account.
- 10.2 In order to qualify for membership of the Club, Serving Members as per para 10.1.1 above, shall complete the prescribed Application Form and sign a Stop Order against his/her salary.

Continuation Members, as per para 10.1.2, 10.1.3 and 10.1.4, shall also complete the prescribed Application Form and shall pay their membership fees annually in advance on/or before the 1st day of April, in cash or by EFT into the Club's bank account.

- 10.3 Membership fees shall be subject to review by the Board biennially (once every 2 years) and subsequent approval at the following AGM, unless there are compelling reasons to deviate from this time frame, in which case, members at the AGM shall pronounce on this deviation. Provided that such paid membership fees are not refundable for whatever reason, and irrespective whether a member utilized the membership benefits, or not.
- 10.4 The Club is a non-profit private Club that caters exclusively for serving members of the SAPS, and membership to the Club shall therefore not be demanded as a right. Any unbecoming/unruly or unacceptable behavior on the part of members towards Club/office personnel and its properties, as well as Resort's personnel and their properties, shall not be tolerated. Furthermore, any accommodation booked by a member shall be for the exclusive use of the member and his/her family. The offering of such accommodation for sale or rental is strictly prohibited. Any member who transgresses any of the above provisions shall immediately be suspended from the Club, and this may result in the membership being terminated or criminal charges being instituted.
- 10.5 All members of the Club shall strictly abide by the Club's Terms and Conditions, which are freely available from the Club's offices and also on its website.